

## Submitting your labs through Gradescope: a guide

**Labs** must be uploaded to [Gradescope](#). Both enrolled and waitlisted students will be able to submit Lab 1 through Gradescope, and waitlisted students are strongly encouraged to do so. **Lab 1 will not be accepted late for any reason, including late registration in the course.** (The two lowest lab grades are dropped at the end of the term; see the syllabus for details.)

To complete and submit an assignment to Gradescope:

1. Complete the lab and make sure your answers are in a format that can be uploaded to Gradescope. For example, you could type your answers in the RStudio lab file and then cut and paste to a document; write your answers by hand on notebook paper and scan or photograph it; or download a copy of the lab questions from bCourses and write your answers there.
2. Go to <https://www.gradescope.com> and log in or request an account using your berkeley.edu email address.
3. From the list of courses, select Econ/Demog c175. The entry code for the course is **9KKWKW**
4. Click on the problem set you are submitting, e.g., Lab 1 – World Population.
5. Click the “New Submission” button.
6. Choose whether you want to submit one or more image files for your answer to each question OR a single PDF document (you’ll select the pages corresponding to each question after the upload process).
7. Upload your problem set.
8. Click on your submission and make sure your answer to *each question* is readable.

You have the choice of typing your responses or writing your problem sets by hand and scanning them, but all submissions must be electronic. When you upload your problem set to Gradescope, you will need to specify on which page(s) you answered each question.

**Note: It is your responsibility to ensure that your problem set has been successfully uploaded in a readable format** (pages are not upside-down or sideways, are not blurry, etc.). Make sure you leave yourself enough time before the deadline to address any technical issues that may come up. Illegible or mis-uploaded labs will not be graded, and no late labs will be accepted!